PROGRAMMES
Lecturer in Music

Job reference number: 503-17

Job Description

Post Title                  Lecturer in Music
Grade                      8
Tenure                     Three-year fixed term post from 1 September 2017
Responsible to             Head of Undergraduate Programmes
Responsible for            N/A
Liaises with               Heads of Programmes; Area Leaders; Registry; Digital Learning Manager

Overall Job Purpose

- Preparing and teaching a variety of modules at UG and PGT level, especially in the area of music history
- Examining, assessing and moderation
- Developing and maintaining course materials
- Contributing to the administration of courses
- Supervision of individual students at UG and PGT level
- Doctoral supervision, where relevant
- Undertaking research

Main Duties & Responsibilities

Teaching, Marking and Examining

- Teach for up to 9 hours per week
- Undertake assessment and moderation of marking at appropriate points in the year
- Prepare and update course materials including developing, maintaining and utilising rcm.learn and other relevant online teaching platforms.
- Devise and develop new elective courses at UG and PGT levels
- Supervise individual students at UG and PGT levels
- Where relevant, undertake doctoral supervision; act as an internal examiner for transfer and final doctoral examinations; act as chairperson for doctoral examination panels

General support for undergraduate students

- Tutor specific groups of students on undergraduate and postgraduate programmes, including academic oversight, pastoral support, reference writing, as required.
Research

- In agreement with the Director of Research, undertake at least 17.5 days’ research per annum outside term times in any relevant area(s) of music, producing published research outputs that are of international or world-leading standard as defined by the Research Excellence Framework
- Contribute to the RCM’s collaborative research environment, including dissemination of research through publishing & attendance at national and international seminars/conferences
- Seek to secure research funding

Other duties

- Undertake such other duties as may be requested Head of Undergraduate Programmes or the Director of Research

Person Specification

Applicants should demonstrate how their qualifications, experience, skills and training fit each of the elements highlighted in this section.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Description</th>
<th>Essential/Desirable</th>
<th>How Criteria Are Tested</th>
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<tbody>
<tr>
<td>Qualifications</td>
<td>PhD in music</td>
<td>Essential</td>
<td>AF</td>
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<tr>
<td>Experience</td>
<td>Well-qualified, versatile musician</td>
<td>Essential</td>
<td>AF</td>
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<td>Experience of teaching and examining topics in Western music history at undergraduate and postgraduate levels in HE</td>
<td>Essential</td>
<td>AF, INT, ST</td>
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<td>Experience of teaching other core topics in HE music [e.g., stylistic studies; aural skills; performance practice; music education; arts administration; etc.]</td>
<td>Desirable</td>
<td>AF</td>
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<td>Experience of using an on-line learning environment for teaching and assessing in HE</td>
<td>Essential</td>
<td>AF, INT</td>
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<td>Potential to attract Research Funding</td>
<td>Track record as a researcher in the fields of performance, composition, musicology or musical pedagogy, with the potential to produce internationally recognised or world-leading outputs as defined by the Research Excellence Framework</td>
<td>Desirable</td>
<td>AF, INT</td>
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<td>Academic administration experience in HE</td>
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<td>Desirable</td>
<td>AF</td>
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<td>Experience of doctoral supervision</td>
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<td>Desirable</td>
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<td>Fellowship/Associate Fellowship of the Higher Education Academy, or equivalent HE teaching qualification</td>
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<td>Desirable</td>
<td>AF</td>
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<td>Personal Attributes</td>
<td>Ability to relate well to students and colleagues and work well as a member of a team</td>
<td>Essential</td>
<td>INT</td>
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<td>Good communicator, orally and in writing</td>
<td>Essential</td>
<td>INT</td>
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<td>Ability to cope well under pressure</td>
<td>Essential</td>
<td>INT</td>
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<td>Commitment to Continuing Professional Development</td>
<td>Essential</td>
<td>INT</td>
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AF = Application Form    ST = Selection Test    INT = Interview

The Royal College of Music is an Equal Opportunities employer. The College is a non-smoking environment.
The duties and responsibilities assigned to the post may be amended by the Head of Undergraduate Programmes within the scope and level of the post.

Professor Richard Wistreich  
Director of Research  
10 May 2017