

JUNIOR DEPARTMENT BEHAVIOURAL POLICY

The purpose of the information below is to summarise the RCM's policy on behaviour in the Junior Department and to indicate to parents how they should raise any concerns or complaints. The full student code of conduct, the disciplinary procedure and child protection policy are provided on the RCM website, and can also be requested from the RCMJD Office.

BEHAVIOUR

The College is a community in which students and staff have the right to work, study and use facilities without fear or discrimination. Allegations of misconduct will be regarded as a serious matter and will be dealt with under formal disciplinary procedures. 'Misconduct' includes a failure to obey the Junior Department's Policies or Regulations, behaviour that upsets or is disrespectful to other students or staff, damage to or taking property that is not your own and behaviour that lowers the reputation of the College.

Students who are alleged to have committed misconduct will be referred to the RCM's Deputy Director. They may establish a Panel to consider the student's case. They may ask to see the student concerned and to see the person making the allegation. If this happens, the student can be accompanied by a parent or guardian or by another student. If the Panel decides that there has been misconduct, it can impose a penalty which may be a warning, a fine, a suspension and/or expulsion. The Panel may also refer the matter to the police or inform the student's school.

The College also expects appropriate behaviour by parents of RCMJD students. Failure to observe acceptable standards of behaviour can lead to the termination of a student's studies.

SMOKING, ALCOHOL AND DRUGS

- Smoking is not permitted in the RCM Junior Department (RCMJD), including the front steps of the building and the courtyard
- Alcoholic drink may not be brought into the RCMJD or consumed in the building
- Illegal and controlled drugs are strictly forbidden in the RCMJD

Cases of smoking, alcohol or drug use will be considered under the disciplinary procedure and may lead to suspension or expulsion by the Director, RCM. The possession, use or supply of illegal drugs is regarded as a particularly serious matter, and so the normal penalty for students who are found to have brought drugs into the RCMJD community will be expulsion.

Full details of the RCM's Child Safeguarding Policy and procedures are available on the RCMJD website www.rcm.ac.uk/junior, and can also be provided on request by the Head of Junior Programmes, by the Director, RCM's office, or by the RCM's Deputy Director.

TERMINATION OF STUDIES BY THE RCMJD

The College may terminate a student's studies in the following circumstances:

- Lack of adequate progress, following discussion with parents and teachers.
- As a result of poor behaviour by a student, following a disciplinary process
- As a result of inappropriate behaviour by a parent or guardian. In these circumstances the College will consider banning the parent or guardian from contact with the College, including banning from College buildings or events. However if this is not deemed sufficient, the College may need to terminate a student's studies